



WEST BENGAL FINANCIAL CORPORATION

HEAD OFFICE : DD-22, Sector 1 Salt Lake, Kolkata: 700064

Applications are invited in the prescribed proforma for filling up **one post** of **Security cum Protocol Officer** in the **West Bengal Financial Corporation (WBFC)** as per details given below:-

Name of the Post & Pay Scale: Security cum Protocol Officer; **Initial pay** of Rs. **15600.00** in the **Pay Band** of Rs. **9000.00 - Rs. 40500.00** with **Grade Pay** of Rs. **5400.00**.

Number of Post: 01

Reservation Norm: Unreserved (UR)

Eligibility Conditions: The Candidates must fulfil the following norms for recruitment to the post of "Security cum Protocol Officer":-

- i) The Candidate must be an **honours graduate** from any recognized University;
- ii) Maximum Age limit: **36 years** as on **01.01.2016**;
- iii) Shall have at least **04 years experience** in the relevant field including **02 years** experience in the Government/Semi-Government Sector.
- iv) Applications will be received up to **4 p.m.** of **16/12/2015**. Any application received after the stipulated date and time shall not be accepted.

Method of Recruitment: Eligible candidates will be called for Personality Test/Interview.

How to apply: The Candidate should apply on a quality plain paper of full scape size in the prescribed format and send in a closed cover super-scribed as "**Application for recruitment to the Post of Security cum Protocol Officer**"

Whom to address: The Application filled in all respects along with the enclosures duly attested by the Candidate should be sent to "**Managing Director, West Bengal Financial Corporation, DD-22, Sector-I, Salt Lake (3rd floor), Kolkata-700 064.**"

Important Instructions: The Candidates should send self-attested copies of the following certificates along with the applications:-

- i) Certificate in support of date of birth;
- ii) Certificate of Academic Qualifications;
- iii) Candidates already employed in Central/ State/PSU should submit their application through proper channel;
- iv) A copy of Certificate in proof of residence;
- v) Certificate of relevant working experience;
- vi) A copy of recent self-attested passport size photograph.

Application Format

Application for the post of -----

01.	Name				
02.	Father's Name				
03.	Date of Birth				
04.	Nationality				
05.	Address (in capital letters): Correspondence	<div style="border: 1px solid black; padding: 5px; text-align: center;"> Paste a recent passport size self-attested photograph </div>			
	Contact No. (Phone No. with STD Code)				
	Mobile No.				
	email ID				
	PAN No.				
	Permanent				
06.	Educational Qualification				
	Exam passed	School/Board/University	Subjects	Year	% of marks
07.	Experience				
	Organization served	Period		Post	Last salary drawn
		From	To		
08.	Any information related to job				

Date: -

Signature

Place:-